

## MINUTES

### MERCER COUNTY REGIONAL PLANNING COMMISSION

Tuesday – November 28, 2017 - 7:30 p.m. – MCRPC Offices

<b>MUNICIPALITY</b>	<b>PRESENT</b>	<b>ABSENT</b>
FARRELL CITY		Stephen Bennefield Kimberly Doss
HERMITAGE CITY	Jeremy Coxe	James Holl
SHARON CITY	Frank Connelly Stephen Theiss	
CLARK BOROUGH		James Carucci, Sr.
FREDONIA BOROUGH	Patricia McAdams	Bob Reagle
GREENVILLE BOROUGH	Benjamin Beck	Janet Earle
GROVE CITY BOROUGH		Shawn P. Myers
JACKSON CENTER BOROUGH		Robert Egger
JAMESTOWN BOROUGH		
MERCER BOROUGH	Jerry Johnson	
NEW LEBANON BOROUGH		
SANDY LAKE BOROUGH		Shelby Clark Andrew Morris
SHARPSVILLE BOROUGH		Alex Kovach Guy Moderelli
STONEBORO BOROUGH	John Sweet	
WEST MIDDLESEX BOROUGH		Maleia James Robert Lark
WHEATLAND BOROUGH	Dave Jones	Patricia Lewis
COOLSPRING TOWNSHIP	Don Blakesley Robert L. McGhee	
DELAWARE TOWNSHIP	William E. Anthony	
E. LACKAWANNOCK TOWNSHIP		
FAIRVIEW TOWNSHIP		Mont Clark
FINDLEY TOWNSHIP	John B. Courtney	Steve Paxton
GREENE TOWNSHIP		Ken Cowher Paul Csonka
HEMPFIELD TOWNSHIP		Todd Hittle Lisa Holm
JACKSON TOWNSHIP		Richard Marks Robert W. Pizor
JEFFERSON TOWNSHIP	Garth Falkner	William Dunn
LACKAWANNOCK TOWNSHIP		Richard Schuller Jody Scopack
LAKE TOWNSHIP		
LIBERTY TOWNSHIP	Ron Faull	Dave Beatty
NEW VERNON TOWNSHIP		Daniel L. Patterson

<u>MUNICIPALITY</u>	<u>PRESENT</u>	<u>ABSENT</u>
OTTER CREEK TOWNSHIP	Carl Swartz Paulette Young	
<u>PERRY TOWNSHIP</u>		
<u>PINE TOWNSHIP</u>	Fred Brenner	George Hagstrom
<u>PYMATUNING TOWNSHIP</u>	Gary R. Lowers	Ed Robinson
<u>SANDY LAKE TOWNSHIP</u>	Helen Winger	Raymond Scofield
<u>SHENANGO TOWNSHIP</u>	Dennis DeSilvey	Matthew Stefanak
S. PYMATUNING TOWNSHIP		Rose Lyons Don Morrow
<u>SPRINGFIELD TOWNSHIP</u>		Rick Dillaman
<u>WILMINGTON TOWNSHIP</u>		Diana Caiazza Chad Taylor
<u>WOLF CREEK TOWNSHIP</u>		Gregory Chiappini Jim Morton
MERCER COUNTY	James Hogan Jeff Hoy James Hughes Sheryl Kelly Larry McAdams	Jeff Fiedler Patty McCluskey
<u>BOROUGH ASSOCIATION</u>		
<u>SUPERVISORS ASSOCIATION</u>		
<u>COUNTY COMMISSIONER</u>	Matt McConnell	

STAFF

Dan Gracenin, Executive Director  
Carmen Reichard, Assistant Director  
Chris Conti, Senior Planner  
Brian Barnhizer, Senior Planner  
Matt Stewart, Senior Planner

OTHERS PRESENT

CALL TO ORDER

Mr. Garth Falkner, Chairman, called the meeting to order at 7:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Jeremy Coxe, Vice-Chairman, led the Commission in the prayer and Pledge of Allegiance.

ATTENDANCE SIGN IN

An attendance sign-in sheet was passed around and representatives present were asked to mark their attendance. **A quorum was not present.**

## PUBLIC COMMENTS ON ANY AGENDA ITEM

There were no public comments.

## MINUTES OF THE OCTOBER 24, 2017 MEETING

A motion was made by Mr. Sweet and seconded by Mr. Theiss to approve the Minutes of the October 24, 2017 meeting with no additions, corrections or deletions. The motion passed.

## FINANCIAL STATEMENT

Mr. Carl Swartz, Treasurer, presented the October 2017 Financial Statement. A motion was made by Mr. Jones and seconded by Mr. Faull to approve the October 2017 Financial Statement. The motion passed.

## FINANCE & PERSONNEL COMMITTEE REPORT

Mr. Fred Brenner, Committee Chairman, noted that the Committee met prior to tonight's meeting, a quorum was present, and reviewed the following items:

1. 2018 Staff Salaries – Mr. Brenner noted that the Committee reviewed and recommended approval for an overall 2% increase in staff salaries for 2018. There being no discussion, a motion was made by Mr. Brenner to approve the 2018 staff salaries as presented. Mr. Hoy seconded. The motion passed.

2. MCRPC 2018 Final Budget – Mr. Brenner noted that the Committee reviewed and recommended approval of the 2018 final budget for MCRPC. He noted that basically there were a few small changes from the preliminary budget to the final budget. He noted that under the Expense side, the Solicitor's fee line item was increased due to some issues with Tri-County Industries Court Hearing. Mr. Gracenin mentioned that under the Revenue side, the Member Municipalities line item was decreased due to Lackawannock Township withdrawing from the Commission. He noted that he has tried to call Lackawannock Township and find out why they want to withdraw, but no response. MCRPC's Articles of Agreement state that a member municipality has the right to withdraw from the Commission at the end of any calendar year, by giving six months written notice to the Commission; we just received the Township letter last week. Also under the Revenue side, the Sales, Printing and Misc. line item was bumped up due to the fact that we were not sure about the Rodent Control Program. Ms. Reichard reimburses the Commission for her time through the Rodent Control Program when she is out of the office doing Rodent Control work. Mr. Gracenin noted that the Commission financially has been very stable. After brief discussion, a motion was made by Mr. Brenner to approve the MCRPC 2018 Final budget. Ms. McAdams seconded. The motion passed.

3. Rodent Control 2018 Final Budget – Mr. Brenner explained that the Committee reviewed and recommended approval of the Rodent Control 2018 Final Budget. He noted that the Rodent Control Program has enough funds for possibly another 2 years, but could dissolve if the participation level stays the same or would drop. Mr. Gracenin mentioned that this is a voluntary participation by communities in the County. Ms. Reichard runs the program out of our office, collects fees from those participating communities, and does some of the baiting with help from an individual who will bait in the rural areas. There being no discussion, a motion was made by Mr. Brenner to approve the Rodent Control 2018 Final Budget as presented. Mr. Hoy seconded. The motion passed.

ZONING AND SUBDIVISION REVIEW COMMITTEE REPORT

Mr. Larry McAdams, Committee Chairman, noted that the Committee met prior to tonight’s meeting, a quorum was present, and reviewed the following item:

1. Wheatland Borough – Subdivision & Land Development Ordinance Adoption – Mr. McAdams explained that the Borough is currently working on zoning updates; however in the meantime, they have opted to adopt the Mercer County Subdivision and Land Development Ordinance by reference. This would allow the Borough to review plans based upon the same provisions as the County Ordinance, including any future updates. This also moves some requirements that were previously contained in the zoning ordinance, but by Municipal Planning Code rules, should be in the Mercer County Subdivision and Land Development Ordinance. **A motion was made by Mr. McAdams that we advocate that Wheatland Borough adopt the Mercer County Subdivision and Land Development Ordinance by reference, including updates. Mr. Hughes seconded.** The motion passed.

NOMINATING COMMITTEE REPORT – 2018 OFFICERS

Mr. Bill Anthony explained that the Nominating Committee presented the following slate of officers for 2018:

Jeremy Coxe (Hermitage City) – Chairman  
Dennis DeSilvey (Shenango Township) – Vice-Chairman  
Carl Swartz (Otter Creek Township) – Secretary  
Gary Lowers (Pymatuning Township) – Treasurer

Mr. Falkner noted that the floor will remain open until the December 19, 2017 meeting, with elections to follow at that time.

OTHER BUSINESS

Mr. Gracenin noted that the next Commission meeting will be held on Tuesday, December 19, 2017 at which time the MCRPC will provide food at 6:30 p.m. (7:30 p.m. meeting) to celebrate the Christmas season.

Commissioner Matt McConnell stated that the budget came out for the County and they will be lowering taxes by ½ mill for next year.

ADJOURNMENT

With no further business or discussion, the meeting adjourned at 7:47 p.m.

Submitted and Certified By:

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Dennis DeSilvey, Secretary – MCRPC

Date: \_\_\_\_\_