

MINUTES

MERCER COUNTY REGIONAL PLANNING COMMISSION

Tuesday – January 23, 2018 - 7:30 p.m. – MCRPC Offices

MUNICIPALITY	PRESENT	ABSENT
FARRELL CITY		Stephen Bennefield Kimberly Doss
HERMITAGE CITY	Jeremy Coxe	James Holl
SHARON CITY	Frank Connelly Stephen Theiss	
CLARK BOROUGH		James Carucci, Sr.
FREDONIA BOROUGH	Patricia McAdams	Bob Reagle
GREENVILLE BOROUGH		Benjamin Beck Janet Earle
GROVE CITY BOROUGH		Shawn P. Myers
JACKSON CENTER BOROUGH		Robert Egger
JAMESTOWN BOROUGH		
MERCER BOROUGH	Jerry Johnson	
NEW LEBANON BOROUGH		
SANDY LAKE BOROUGH	Shelby Clark	Andrew Morris
SHARPSVILLE BOROUGH		Alex Kovach Guy Moderelli
STONEBORO BOROUGH	John Sweet	
WEST MIDDLESEX BOROUGH	Robert Lark	Maleia James
WHEATLAND BOROUGH		Dave Jones Patricia Lewis
COOLSPRING TOWNSHIP	Robert L. McGhee	Don Blakesley
DELAWARE TOWNSHIP	William E. Anthony	
E. LACKAWANNOCK TOWNSHIP		
FAIRVIEW TOWNSHIP		Mont Clark
FINDLEY TOWNSHIP	John B. Courtney	Steve Paxton
GREENE TOWNSHIP		Ken Cowher Paul Csonka
HEMPFIELD TOWNSHIP	Lisa Holm	Todd Hittle
JACKSON TOWNSHIP		Richard Marks Robert W. Pizor
JEFFERSON TOWNSHIP	Garth Falkner	William Dunn
LAKE TOWNSHIP		
LIBERTY TOWNSHIP	Dave Beatty Ron Faull	
NEW VERNON TOWNSHIP		Daniel L. Patterson
OTTER CREEK TOWNSHIP	Carl Swartz	Paulette Young

<u>MUNICIPALITY</u>	<u>PRESENT</u>	<u>ABSENT</u>
PERRY TOWNSHIP		
PINE TOWNSHIP	Richard Stachel	Fred Brenner
PYMATUNING TOWNSHIP	Gary R. Lowers	Ed Robinson
SANDY LAKE TOWNSHIP		Raymond Scofield
SHENANGO TOWNSHIP	Dennis DeSilvey	Matthew Stefanak
S. PYMATUNING TOWNSHIP	Bill Klumph Don Morrow	
SPRINGFIELD TOWNSHIP		Rick Dillaman
WILMINGTON TOWNSHIP	Diana Caiazza Bryan Cummings	
WOLF CREEK TOWNSHIP		Gregory Chiappini Jim Morton
MERCER COUNTY	James L. Hogan James Hughes Sheryl Kelly Larry McAdams	Jeff Fiedler Jeff Hoy Patty McCluskey
BOROUGH ASSOCIATION		
SUPERVISORS ASSOCIATION		
COUNTY COMMISSIONER		Matt McConnell

S T A F F

Daniel Gracenin, Executive Director
Carmen Reichard, Assistant Director
Brian Barnhizer, Senior Planner
Chris Conti, Senior Planner
Matt Stewart, Senior Planner
Lisa Holm, Senior Planner

O T H E R S P R E S E N T

James Nevant II, Solicitor

CALL TO ORDER

Mr. Garth Falkner, 2017 Chairman, called the meeting to order at 7:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Dennis DeSilvey, 2018 Vice-Chairman, led the Commission in the prayer and Pledge of Allegiance.

ATTENDANCE SIGN IN

An attendance sign-in sheet was passed around and representatives present were asked to mark their attendance. **A quorum was present.** Mr. Falkner asked new representatives to the Commission to please stand and introduce themselves. Mr. Richard Stachel from Pine Township and Mr. Bryan Cummings from Wilmington Township stood and introduced themselves.

PUBLIC COMMENTS ON ANY AGENDA ITEM

There were no public comments.

PRESENTATION OF GAVEL TO 2017 CHAIRMAN GARTH FALKNER

On behalf of the MCRPC, Mr. Jeremy Coxe, Chairman, presented the gavel to Garth Falkner, 2017 Chairman, and thanked him for his service and extended his appreciation for a job well done. Mr. Falkner thanked everyone and said it was a pleasure.

MINUTES OF THE DECEMBER 19, 2017 MEETING

A motion was made by Mr. Falkner and seconded by Mr. Morrow to approve the Minutes of the December 19, 2017 meeting with no additions, corrections or deletions. The motion passed.

FINANCIAL STATEMENT

Mr. Gary Lowers, Treasurer, presented the December 2017 Financial Statement. A motion was made by Mr. Johnson and seconded by Mr. Falkner to approve the December 2017 Financial Statement as presented. The motion passed.

STAFF REPORTS

Mr. Stewart, Senior Planner, mentioned that they are getting started on a Pedestrian Circulation Study in the Greenville area, which will start in 2018 and run into the beginning of 2019. Also, work has started for the southeast Mercer County Bike/Pedestrian Master Plan, which covers Grove City Borough and Pine and Springfield Townships. He mentioned that the next MPO meeting will be an important one which is scheduled for February 13th at 10:30 a.m. and will discuss the 2019 TIP.

Mr. Conti, Senior Planner, stated that the CDBG Annual Entitlement Applications for Mercer County and the City of Farrell were submitted. Also, he noted that every January we are required to complete and submit the annual reports for the various CDBG and HOME projects.

Mr. Gracenin, Executive Director, mentioned that the DCNR Recreation Grants opened for applications on January 22 and the application period will stay open until April 11, 2018. If anyone has anything in their community that could benefit from this, should get a hold of MCRPC or Mr. Brian Foster from the Mercer County Regional COG who has been writing these applications. Next, he noted that there are 3 classes for Zoning Administration Courses being offered for training through DCED in Westmoreland County on March 1, 8 & 15, 2018. Mr. Gracenin also welcomed Mr. Jim Nevant back after being off work due to some health issues. Mr. Nevant stated that he is feeling much better and thanked everyone for all of their kind thoughts.

ZONING & SUBDIVISION REVIEW COMMITTEE REPORT

Mr. Larry McAdams, Committee Chairman, noted that the Committee met last week, a quorum was present, and reviewed the following items:

1. Modification Request – Woodland Place – Subdivision of Lots 1 thru 6 – Hempfield Township – Mr. McAdams stated that this subdivision is for 6 lots and one existing parcel, which currently uses an existing paved drive. That drive is proposed for private access to all 7 lots, which exceeds the County limit of 4 on an unimproved private lane (Section 404). The developer discussed the private drive with Hempfield Township and the Supervisors support this request provided there is a shared maintenance agreement and the improvements are installed for emergency vehicles and additional traffic. **A motion was made by Mr.**

McAdams that we approve the requested modification of Section 404 for private lane requirements with safety improvements and shared private maintenance agreement. Mr. Hughes seconded. The motion passed.

2. Preliminary Plan for Major Subdivision – Woodland Place – Subdivision of Lots 1 thru 6 – Hempfield Township – Mr. McAdams noted that the developer is proposing a 6 lot subdivision on the private lane. The current plan is for preliminary approval pending the installation of the public sewers as shown on the plan. **A motion was made by Mr. McAdams that we approve the preliminary plan for Woodland Place, Lots 1 thru 6. Mr. Hughes seconded.** The motion passed.

3. Major Land Development Plan – Damascus Site Redevelopment – Pymatuning Township – Mr. McAdams stated that this site is in the Greenville-Reynolds Industrial Park of the former Damascus building that was removed last year. This proposal is a 60,000 square foot industrial building using existing infrastructure and will be developed by Greenville Reynolds Development Corporation. **A motion was made by Mr. McAdams that we approve plans for the Damascus Site Redevelopment in Pymatuning Township. Mr. Hughes seconded.** The motion passed.

ANNUAL WORK PROGRAM FOR 2018

Mr. Gracenin, Executive Director, mentioned that MCRPC is required by its Bylaws to approve projects and work activities to be undertaken in 2018. (A copy is attached to and made a part of the permanent record of Minutes.) Mr. Gracenin briefly summarized the work program noting that we changed the format a few years ago to make it much simpler. A more detailed report of the work performed over the year will be given in the fall with the annual progress report. There being no questions, a motion was made by Mr. Falkner; seconded by Mr. Beatty to approve the Annual Work Program for 2018. The motion passed.

AUTHORIZATION FOR TRANSPORTATION PLANNING GRANT CONTRACT

Mr. Matt Stewart, Senior Planner, explained that an annual resolution is needed authorizing the chairman (or vice-chairman or secretary respectively if chairman is not available) to sign the annual grant agreement with PennDOT for transportation planning. A motion was made by Mr. Anthony and seconded by Mr. Sweet to sign the annual grant with PennDOT for transportation planning. The motion passed.

APPOINTMENT OF EXECUTIVE DIRECTOR

A motion was made by Mr. Falkner and seconded by Mr. Swartz to reappoint Daniel Gracenin as Executive Director of the Commission for 2018. This action is required annually by the Commission's Bylaws. The motion passed.

APPOINTMENT OF SOLICITOR

A motion was made by Mr. Lark and seconded by Mr. Falkner to reappoint James Nevant as Solicitor of the Commission for 2018. This action is required annually by the Commission's Bylaws. The motion passed.

APPOINTMENT OF COMMITTEES

Mr. Coxe mentioned that the Committee list was mailed to all Commission members in their meeting packet.

He asked that if any representative wanted to be added to a committee, to please let him know as soon as possible.

AUTHORIZATION FOR STAFF APPROVAL OF MINOR SUBDIVISIONS

Mr. Coxe, Chairman, explained that this action is to be taken annually, which authorizes the approval by MCRPC staff on behalf of the full Commission to approve minor subdivisions under the Mercer County Subdivision and Land Development Ordinance. A motion was made by Mr. Falkner and seconded by Mr. Morrow to approve the authorization for staff to approve minor subdivisions. The motion passed.

OTHER BUSINESS

Mr. Gracenin, Executive Director, noted that there are extra copies of our monthly meeting schedule for those who might not have received one. He stated that the April 24th meeting is scheduled the same week as the PSATS Conference. He noted that we did not cancel or change the day of our April meeting, but most likely will unless there is something important that we would need to hold a meeting.

Mr. Hogan wanted to give credit to Jerry Johnson for all he has done and is still doing over the past years. Mr. Johnson noted that this past year he donated the original photos of the atomic bomb-Hiroshima event and aftermath to the Wright-Patterson Air Force Museum in Dayton, Ohio.

ADJOURNMENT

With no further business or discussion, a motion was made by Mr. Morrow and seconded by Mr. Falkner to adjourn at 7:54 p.m.

Submitted and Certified By:

Carl Swartz, Secretary – MCRPC

Date: _____