

## MINUTES

### MERCER COUNTY REGIONAL PLANNING COMMISSION

Tuesday – November 22, 2016 - 7:30 p.m. – MCRPC Offices

<b>MUNICIPALITY</b>	<b>PRESENT</b>	<b>ABSENT</b>
FARRELL CITY		Stephen Bennefield Kimberly Doss
HERMITAGE CITY	Jeremy Coxe James Holl	
SHARON CITY		Frank Connelly Stephen Theiss
CLARK BOROUGH		James Carucci, Sr.
FREDONIA BOROUGH	Patricia McAdams	Bob Reagle
GREENVILLE BOROUGH	Benjamin Beck	Janet Earle
GROVE CITY BOROUGH	Shawn P. Myers	
JACKSON CENTER BOROUGH		Robert Egger
JAMESTOWN BOROUGH	William LeBarron	
MERCER BOROUGH	Jerry Johnson	
NEW LEBANON BOROUGH		
SANDY LAKE BOROUGH		
SHARPSVILLE BOROUGH		Alex Kovach Guy Moderelli
STONEBORO BOROUGH	John Sweet	
WEST MIDDLESEX BOROUGH		Maleia James Robert Lark
WHEATLAND BOROUGH	Dave Jones	George Ashby
COOLSPRING TOWNSHIP	Don Blakesley	Robert L. McGhee
DELAWARE TOWNSHIP	William E. Anthony	Melissa L. Osborne
E. LACKAWANNOCK TOWNSHIP		
FAIRVIEW TOWNSHIP		Jane Clark Mont Clark
FINDLEY TOWNSHIP	John B. Courtney	Steve Paxton
HEMPFIELD TOWNSHIP	Lisa Holm	Todd Hittle
JACKSON TOWNSHIP		Richard Marks Robert W. Pizor
JEFFERSON TOWNSHIP	Garth Falkner	William Dunn
LACKAWANNOCK TOWNSHIP		Richard Schuller Jody Scopack
LAKE TOWNSHIP		
LIBERTY TOWNSHIP	Dave Beatty	Ron Faull
NEW VERNON TOWNSHIP		Daniel L. Patterson
OTTER CREEK TOWNSHIP	Carl Swartz Paulette Young	

<u>MUNICIPALITY</u>	<u>PRESENT</u>	<u>ABSENT</u>
<u>PERRY TOWNSHIP</u>		
<u>PINE TOWNSHIP</u>	Fred Brenner George Hagstrom	
<u>PYMATUNING TOWNSHIP</u>	Gary R. Lowers	Ed Robinson
<u>SANDY LAKE TOWNSHIP</u>	Helen Winger	Raymond Scofield
<u>SHENANGO TOWNSHIP</u>		Dennis DeSilvey Matthew Stefanak
<u>S. PYMATUNING TOWNSHIP</u>	Bill Klumph	Rose Lyons
<u>SPRINGFIELD TOWNSHIP</u>		Rick Dillaman
<u>WILMINGTON TOWNSHIP</u>	Diana Caiazza	Chad Taylor
<u>WOLF CREEK TOWNSHIP</u>		Gregory Chiappini Jim Morton
<u>MERCER COUNTY</u>	Jeff Hoy James Hughes Sheryl Kelly Larry McAdams	Jeff Fiedler James L. Hogan Patty McCluskey
<u>BOROUGHES ASSOCIATION</u>		
<u>SUPERVISORS ASSOCIATION</u>		
<u>COUNTY COMMISSIONER</u>		Matt McConnell

S T A F F

Daniel Gracenin, Executive Director  
Carmen Reichard, Assistant Director  
Brian Barnhizer, Senior Planner  
Matt Stewart, Senior Planner  
Chris Conti, Senior Planner  
Lisa Holm, Senior Planner

O T H E R S   P R E S E N T

James Nevant, II, Solicitor

CALL TO ORDER

Ms. Diana Caiazza, Chairwoman, called the meeting to order at 7:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Garth Falkner, Vice-Chairman, led the Commission in the prayer and Pledge of Allegiance.

ATTENDANCE SIGN IN

An attendance sign-in sheet was passed around and representatives present were asked to mark their attendance. **A quorum was present.**

PUBLIC COMMENTS ON ANY AGENDA ITEM

There were no public comments.

## MINUTES OF THE OCTOBER 25, 2016 MEETING

A motion was made by Mr. Swartz and seconded by Mr. Anthony to approve the Minutes of the October 25, 2016 meeting with no additions, corrections or deletions. The motion passed.

## FINANCIAL STATEMENT

Mr. Garth Falkner, Vice-Chairman, presented the October 2016 Financial Statement. A motion was made by Mr. Hoy and seconded by Mr. Blakesley to approve the October 2016 Financial Statement as presented. The motion passed.

## STAFF REPORTS

Mr. Gracenin, Executive Director, explained that we adopted the County's Long Range Transportation Plan on November 15<sup>th</sup> at the MPO meeting. Mr. Barnhizer, Senior Planner, mentioned that he saw online that the State DEP sent information regarding an interactive map that may make the Municipal Separate Storm Sewer System Permit Process easier. (A copy is attached) Prior to next month's meeting, he will provide more information regarding this to the members. Mr. Gracenin mentioned that he attended a meeting today with Pymatuning Township regarding issues with their 537 Plan, Private Sanitary Plant. Mr. Larry Muha from DEP was present at that meeting and he stated that he is really looking at permits for on lot systems; which a lot of denial letters have been sent out. Since that meeting, Mr. Gracenin stated that we might need to do some type of educational program. Building permits should not be issued until all other items are in line.

Mr. Conti, Senior Planner explained that the Mercer County 2016 CDBG Program held their 2<sup>nd</sup> Public Hearing last week at the Courthouse. Under the County application, Sharpsville Borough, Grove City Borough, Greenville Borough and Pine Township are rolled into the County's application and each municipality will receive their own allocation. Mr. Conti gave a quick update on the projects proposed. Applications are due by December 16, 2016.

## FINANCE & PERSONNEL COMMITTEE REPORT

Mr. Fred Brenner, Committee Chairman, noted that the Committee met prior to tonight's meeting, a quorum was present, and reviewed the following items:

1. MCRPC 2017 Preliminary Budget – Mr. Brenner noted that the Committee reviewed the 2017 preliminary budget for MCRPC. He noted that basically there is very little change from 2016 to 2017. He noted that the revenue has been very consistent between the two years. It was noted that the revenue is down slightly, due to the Special Projects Grants (in/out money) is not as active for next year, the CDBG program is getting smaller and all of the HOME programs are about wrapped up. He noted that under the expense side, it has also been pretty consistent with the 2016 budget, very little change. Salaries/wages and the health insurance aspects are unknown under the expense side. Mr. Gracenin noted that the MCRPC staff switched to a different health insurance plan, which was a savings to the Commission. The final budget will be approved at the December meeting. There being no discussion, a motion was made by Mr. Brenner to approve the 2017 preliminary budget. Ms. McAdams seconded. The motion passed.

2. Rodent Control 2017 Preliminary Budget – Mr. Brenner stated that the Committee reviewed the 2017 preliminary budget for the Rodent Control Program. He noted that this budget is basically the same as last year's. Mr. Gracenin noted that the reason for the decline in the budget for 2016 is because the City of Sharon

withdrew from the Rodent Control Program. He noted that this is a voluntary program for the municipalities to participate in. The budget for 2017 will have enough funds for the year, but could dissolve if the participation level stays the same or would drop. The final budget will be approved at the December meeting. There being no discussion, a motion was made by Mr. Brenner to approve the 2017 preliminary budget for the Rodent Control Program. Mr. Hoy seconded. The motion passed.

#### NOMINATING COMMITTEE REPORT

Ms. Diana Caiazza, Chairwoman, explained that the Nominating Committee presented the following slate of officers for 2017:

Garth Falkner (Jefferson Township) - Chairman  
Jeremy Coxe (Hermitage City) – Vice-Chairman  
Dennis DeSilvey (Shenango Township) – Secretary  
Carl Swartz (Otter Creek Township) – Treasurer

Ms. Caiazza noted that the floor will remain open until the December 20, 2016 meeting, with elections to follow at that time.

#### OTHER BUSINESS

Mr. Gracenin stated that today is Chris Conti's birthday. Also, the next Commission meeting will be held on Tuesday, December 20, 2016 at which time the MCRPC will provide food at 6:30 p.m. (7:30 p.m. meeting) to celebrate the Christmas season.

#### ADJOURNMENT

With no further business or discussion, a motion was made by Mr. Anthony and seconded by Ms. Winger to adjourn at 7:57 p.m.

Submitted and Certified By:

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Jeremy Coxe, Secretary – MCRPC

Date: \_\_\_\_\_